

LESSON PLAN TEMPLATE

Class Level	2		
Length of Class	One Hour	No. of Students	12
Location	Ysleta Community Learning Center		
Instructor	Carmen Alaniz (Maria J. Cesnik)		
Lesson Topic	Using Action Words to Build an Effective Resume		
Objective	The students will be able to master a list of 12 action words and use them in sentences.		
Basic Skills (Language):			
<i>Writing</i> _____			
<i>Speaking</i> _____			
<i>Listening</i> _____			

Life Skills (Content):			
<i>Start to produce a smart resume</i> _____			
<i>Mastering the use of power words when writing</i> _____			
<i>Working with others and reporting verbally</i> _____			
<i>organizing their thought processes</i> _____			

Major Skills:	<input checked="" type="checkbox"/> Listening	<input checked="" type="checkbox"/> Speaking	<input type="checkbox"/> Reading <input checked="" type="checkbox"/> Writing
Resource Materials	cards, board, handouts		