

A G E N D A

Workforce Literacy Institute II: ESL for Work

August 5 & 6, 2008

Far West GREAT Center

Day 1

- 8:30 – 10:00 **Initial Inquiry** – *to introduce the topic*
- Welcome and Introductions
 - KWLH: **K**now, **W**ant to Learn, **L**earned, **H**ow to Learn More
 - Overview of Industry-related ESL Curricula
- 10:00 – 10:15 BREAK
- 10:15 – 11:30 **Learning Activity** – *to add information*
- The 5-Step Lesson Model for ESL Language Development
 - Industry-Specific ESL Curricula Products List
 - Industry-related ESL Curricula Teacher Lesson Plans
 - Industry-related ESL Curricula Student Workbooks
 - Instructor Manual for Industry-related ESL Curricula
 - The U.S. Medical Industry
 - Employability Curriculum for Adult Ed/ESL Learners
 - WEB site for Employability Lessons
 - Communication Scenarios Industry-related ESL
 - Recruitment Materials for Industry-related Curricula
 - Instructor Orientation Materials Industry-related Curricula
 - Internship Packets for Industry-related Curricula
 - Program Design: Making Connections
- 11:30 – 12:30 LUNCH - on your own
- 12:30 – 1:00 "See See Rider" 82 Industry-related ESL Curricula Products
Time to look at curriculum materials
- 1:00 – 2:30 **Reading and Writing in Context** – *to increase understanding using reading and writing skills*
- Lesson Demonstration – Sales and Service 2.3
- 2:30 – 2:45 BREAK
- 2:45 – 3:15 ••Small Group Curricula Review Worksheet and Reports
- 3:15 – 3:30 **Summation and Extension** – *to review activities and apply skills and information*
- KWLH revisited
 - *What was the most significant information you learned today?*
 - *How can you learn more?*
 - *What remains unclear?*

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Day 2

- 8:30 - 9:00 **Welcome Back!**
Review
Questions and Answers
- 9:00 - 10:00 **Communication Scenarios Industry-related ESL**
Lesson Demonstration
- 10:00 - 10:15 BREAK
- 10:15 - 11:30 **Communications Scenarios**
Lesson Demonstration
- 11:30 - 12:30 LUNCH - on your own
- 12:30 - 2:00 **WEB site for Employability Lessons**
Lesson Demonstration
- 2:00 - 2:15 BREAK
- 2:15 – 2:45 **Gallery of Learning Display**
On the newsprint provided, draw a picture, image, chart, or graphic organizer of the Industry-related ESL Curricula Project. Post your picture on the walls around the room for a "Gallery of Learning" display.
- 2:45 - 3:15 Assignment and Next Steps
The follow-up session for this academy is scheduled from 4:30 – 7:30 PM on September 12, 2008 at the Socorro ISD Community Center.
- After you leave the Workforce Literacy Institute II training today, what is your plan of action for implementing the Industry-related ESL Curricula in your program? What will you do 1st, 2nd, 3rd, etc.? What are your target dates for each step?
- 3:15 - 3:30 **Evaluations and Wrap up**

Training Facilitators:

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