

Sample Lesson Plan Template

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Lesson Plan Title	Introduction to Note taking
Component(s) Addressed	Listening 1.2; 5.3
Objective	Students will be able to take simple notes of class instruction
Required Materials (include copy of newspaper articles/information/ worksheets used)	Note taking form
Activity Procedures: Introduction of Lesson	Introduction of Lesson I have asked students to watch ½ hour of T.V. every day. I will remind of the assignment and explain they will be getting a special form to do it. Explain to students they are going to learn a method for taking notes.
Activity Outline (include approximate times)	Lesson Outline/Schedule (include approximate times) 1 hour Sample Form on board Top Section Notes/Details Section Questions for Review Section Page Summary I will introduce myself with pertinent information and will write notes on form on the board. They will take notes on form. Go to questions for review. Write the summary.

Practice	<p>Practice/Activities (may attach handouts or description of manipulatives)</p> <p>Students will interview classmates at least two classmates. Students will be prompted to tell names, what they study, where they study, how long they have studied, and two more personal pieces of information i.e. some basic family information.</p> <p>Together will practice writing the questions for each piece of information</p>
Evaluation	<p>How will you determine that students have learned mastered the skill?</p> <p>Students should have a short summary on about their classmates.</p> <p>Eventually notes from TV viewing should become longer and more informative.</p>